

APPLICATION FOR EMPLOYMENT



TBEI, INC. IS AN EQUAL OPPORTUNITY EMPLOYER

Personal Information (please print):

Date of application: _____

Last	First	Middle	
Present Address _____			
Street	City	State	Zip
Home Phone _____		Cell Phone _____	
Email Address _____			

- If you are not a Citizen of the United States, are you eligible to work in the U.S. and can you provide the necessary documents of proof of the legal right to _____ work upon hire? Yes No
- Are you under the age of 18? Yes No

Employment Interest:

Desired TBEI, Inc Location: Fayette, AL Lake Crystal, MN Tishomingo, MS Rugby, ND Houston, TX

Position desired _____ Salary desired \$ _____ Date available: _____

Hours of availability _____

Have you ever interviewed with any TBEI company before? _____ If yes, when? _____

Have you ever been employed by any TBEI company before? _____ If yes, when? _____

Previous Position? _____ Supervisor Name? _____

How were you referred here? Employee or Ad? (Please name publication) _____

Complete the following only if the position requires a driver's license:

Driver's License #: _____ Type: _____

Has your driver's license ever been revoked or suspended? Yes No

If yes, for what reason? _____

Any moving violations in the last three (3) years? _____

Education

	Name	Address	Degree/Diploma	Major	GPA
HIGH SCHOOL					
COLLEGE					
OTHER (Specify)					

List any commercial training course (including skills such as typing, computer, business machines, etc.):

Work History

List below your work history for the past ten years, with most recent employment first. Attach additional paper if necessary. May we contact your current employer? YES NO (Circle)

NAME OF COMPANY: _____ PHONE NO. _____

ADDRESS: _____

NAME OF SUPERVISOR: _____ POSITION HELD: _____

DESCRIBE YOUR DUTIES: _____

REASON FOR LEAVING: _____

BEGINNING SALARY: _____ ENDING SALARY _____

EMPLOYED FROM: MONTH _____ YEAR _____ TO: MONTH _____ YEAR _____

NAME OF COMPANY: _____ PHONE NO. _____

ADDRESS: _____

NAME OF SUPERVISOR: _____ POSITION HELD: _____

DESCRIBE YOUR DUTIES: _____

REASON FOR LEAVING: _____

BEGINNING SALARY: _____ ENDING SALARY _____

EMPLOYED FROM: MONTH _____ YEAR _____ TO: MONTH _____ YEAR _____

Work History

NAME OF COMPANY: _____ PHONE NO. _____

ADDRESS: _____

NAME OF SUPERVISOR : _____ POSITION HELD: _____

DESCRIBE YOUR DUTIES: _____

REASON FOR LEAVING: _____

BEGINNING SALARY: _____ ENDING SALARY: _____

EMPLOYED FROM: MONTH _____ YEAR _____ TO: MONTH _____ YEAR _____

NAME OF COMPANY: _____ PHONE NO. _____

ADDRESS: _____

NAME OF SUPERVISOR : _____ POSITION HELD: _____

DESCRIBE YOUR DUTIES: _____

REASON FOR LEAVING: _____

BEGINNING SALARY: _____ ENDING SALARY: _____

EMPLOYED FROM: MONTH _____ YEAR _____ TO: MONTH _____ YEAR _____

Military History

Branch/Duty Application Training: _____

Years of Service: _____ to _____

Military Specialty: _____

Highest Rank: _____

Special Honors/Special Service Schools Attended: _____

Additional Information

Have you ever been terminated or suspended from any previous employment? If so, describe the circumstances: _____

List any professional job related certifications, licenses and/or memberships that you hold _____

List any tools, machines, hardware /software programs and office equipment in which you have experience: _____

Disclosure

STATEMENT OF APPLICANT

I certify that the information contained in this application is correct to the best of my knowledge, and I understand that any misstatement or omission of information is grounds for ending the hiring process or dismissal. I authorize verification of information provided on this application and authorize the references listed below to give you all pertinent information concerning my previous employment; I also release all parties from liability for any damage that may result from furnishing same to TBEI, Inc.

Applicant Name (Print)

Applicant Signature

Date

References

Name: _____ Phone Number: _____

Occupation: _____ Years Known: _____

Name: _____ Phone Number: _____

Occupation: _____ Years Known: _____

Name: _____ Phone Number: _____

Occupation: _____ Years Known: _____